

Request for an extension of a ZDP permit

Address:

_____ 2011

Cape Town

Tel:

Attention:

Director General
Department of Home Affairs, Head Office
Pretoria.

To whom it may concern

Re: Request for an extension of ZDP work permit

I, _____ (passport number _____), am requesting an extension of my work permit n° _____ issued on the _____ and obtained under the Zimbabwean Dispensation Project.

I applied for a work permit under ZDP while I was working as _____.

I received my work permit which was only valid for a period of _____ months until (date) _____ as my passport was expiring at the same time. As promised and with my new passport, I kindly request an extension of my working permit with a validity of four years.

In this regard, I have attached copies of the old employment contract/letter of employment, copy of my new and old passport and copy of the work permit.

I thank you for your time and consideration. For further inquiries, please do not hesitate to contact me (my cell phone number: _____).

Regards,
